



Kirinyaga University

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8TH GRADUATION CEREMONY, 27TH SEPTEMBER 2024

This is to inform all candidates who qualified for conferment of degrees and award of diplomas of Kirinyaga University during the 2023/2024 academic year that there will be a Graduation Ceremony on **Friday, September 27, 2024** from **8.30 a.m.** at the **University grounds**. Information regarding preparations for the ceremony is detailed below;

i. Examination Results

Examination results for 2023/2024 academic year will be available from the offices of the respective Academic Deans of Schools during working hours from 7th August, 2024. Qualified candidates should confirm inclusion of their names in the graduation list with their respective Deans latest 4th September, 2024

ii. Confirmation of order of names

The list of graduands will be available in the offices of Deans of Schools from 15th August, 2024. To avoid any penalties, all candidates should confirm the order and spelling of their names as they should appear on the certificates from 30th August 2024. This confirmation will be done by filling in the relevant form in respective Schools and the same will be provided through google forms in your student email. Any requests for changes to the details in the certificate after graduation will attract a fee of Kshs 3,000

iii. Rehearsal

Graduands wishing to participate in the graduation ceremony **MUST** attend in person the rehearsals at the Graduation Square on Thursday, 26th September 2024 at 10.00 a.m. Graduands attending rehearsals must be seated by the stated hour and be in complete graduation attire. Vital information will be communicated during the rehearsal. Please note that graduation attire will not be issued on the rehearsal day.

iv. Graduation Fees

The following are mandatory graduation charges for the various categories of graduands, which must be paid no later than **Monday, September 13, 2024**.

Graduands Category	Convocation Fee	Gown Hiring	Alumni fees	TOTAL (Kshs)
DOCTORATE	4500.00	1500.00	1,000.00	7000.00
MASTERS	4,500.00	500.00	1,000.00	6,000.00
BACHELOR	4,500.00	500.00	1,000.00	6,000.00
DIPLOMA	3,000.00	500.00	1,000.00	4,500.00

*Please note that none of the fees paid above will be refundable.

Graduation fees MUST be paid to Kirinyaga University Bank Account on or before **Monday, September 13, 2024:**

Kenya Commercial Bank (KCB)	Account No: 1104016028
Cooperative Bank	Account No: 01129489200000
Equity Bank	Account No. 0100299420333

v. Clearance

Graduands will be required to do online clearance on the KyU student portal no later than 6th September 2024

vi. Graduation Gowns

During the ceremony, only graduands in full academic attire will be allowed entry to the Graduation Square. Graduands who wish to hire gowns are required to pay as guided above. Gowns will be issued by the office of CoD, Textile Technology from 16th - 25th September 2024, from 8.00 a.m. to 5.00 p.m. Hire of gown forms are available in student download on the KyU website. Loss or damage to the graduation attire will be charged at full cost to the Graduands.

vii. Electronic Cards

Electronic cards will be sent to graduands' email addresses no later than September 13, 2024. Graduands will be required to print two (2) invitation letters from student email and be accompanied by his/her two (2) guests. Invitation cards will have a unique QR code which will allow only two guests to enter the graduation venue. Kindly ensure you circulate the card to your preferred guests in time to avoid disappointment on graduation day. Please note that graduands will be issued with a car pass when picking gowns.

viii. Graduation Procession

Graduands will enter the graduation venue in a procession that will commence at the KyU Lecture theater arranged in classes and schools. This will allow guardians to appreciate the guardians as they come in on the mounted screens and online. Procession shall commence at 7.30am. No photographers will be allowed at the procession venue, including your colleagues.

ix. Punctuality

On the graduation day, graduands and their guests will be expected to have taken their seats by 8.00 a.m. Those arriving late will not be allowed into the Graduation Square. Graduands will access the University through the main gate and their visitors will access the University using the Sport field and Kilele gates.


DEPUTY VICE-CHANCELLOR (Academics, Research & Student Affairs)
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